**PRESIDENTS’ COUNCIL**

Minutes

November 6, 2018

# MEMBERS PRESENT:

President Tim Cook HR Dean Patricia Anderson Wieck

Vice President David Plotkin PIO Lori Hall

PTF President Leslie Ormandy ASG President Clare Hansen

FTF President Laurette Scott Classified Association President James Logan

Recorder Denice Bailey

Guests: Eric Lewis

**PROFESSIONAL DEVELOPMENT**

Tim shared that professional development came up in his lunch with PTF last week and in Leadership Cabinet. He would like to hear how professional development (PD) is handled at the college. He would like to hear from all the association presidents about where professional development is effective and where we should have more offerings. There are a lot of places where PD happens, such the First Year Faculty Experience and many trainings. We don’t have a lot of money for PD, but would like to explore options about restructuring what is currently offered. Tim said this is just a fact-finding discussion.

James said classified staff are requested by their supervisors/management to attend specific trainings and conferences and use their PD funds for that. Staff would like to have the department/college budget cover the costs for those rather than using their PD funds. By April every year, the classified PD funds have been depleted.

Patricia clarified that classified funds are first come, first served. People are attending conferences that may not align with their PD needs, thus exhausting funds that could be used for more appropriate PD.

Leslie said PTF had an error with PD last year, and overspent the account significantly. She has assigned a person to work with HR to redesign the PD for PTF. They added a question on the form about how many students will be helped by the use of the PD funds. Tim asked if there is a committee who determines who get to use the PD funds. There is not.

Laurette said the FTF professional development funds are generous, but they struggle with accessing the funds. It is hard to get up-to-date information. The last bargaining session, there was agreement to form a task force to look at this. The task force’s conclusion was it looks great but faculty don’t know how to access it. She would like to have it all in one place to they can access more easily.

Laurette said the other thing missing is PD on campus (such as Jil Freeman’s work and FYFE). We used to have a Center for Teaching and Learning and it was robust. She would love to see that again. Faculty Senate has a desire to have a time and space where they can talk about teaching and best practices, in an informal way. She suggested looking into Funds for Excellence to fund that type of center. Ideally, she would like to see a learning and teaching community that would be available continuously for drop-ins.

Eric said the Center for Teaching was funded through a grant. Faculty members got release time for the grant. When the grant went away, the Center went away. Also, faculty did not use available PD funds for years and it got rolled back into the general fund. This last year, the money got used. We need something that makes faculty more aware of the money that is available and how to process a request. He appreciated David’s work to agree to a technology PD fund. We can find ways to use the money effectively, but it will take collaboration.

David said Jil is talking about starting a faculty fellow program. He will reach out to her and Jason about this. He asked if this was included in the space adjacency conversations. Eric said probably not.

There was discussion about tracking the use of the funds, and that it should be the responsibility of the PD faculty. Eric said they have to coordinate with HR on the balances.

Clare shared the PD that ASG participates in. Tim asked if there are gaps or areas where ASG needs help. Clare responded she sits on the DEI committee and is taking information from that committee to bring to students. She would like to bring more DEI awareness to students. They could always use more training to do their jobs better. Many bring their own computers as the ASG computers are very slow.

Leslie said the new grant person would be beneficial to PTF.

Eric said when the college has big professional development events on campus, half of the faculty are teaching at the time of the event. Tuesdays were scheduled as free time to have professional development opportunities in the past.

Leslies said PTF would like more training. Tim said one advantage of having a Teaching and Learning Center is that faculty can just go there to hang out.

Leslie asked what Tim believes is missing. He is not sure we are utilizing opportunities as much as we should/could. There is no cross training with classified/FTF/PTF. He has heard about the confusion on accessing and knowing what is available. There is a funding issue, but isn’t the only issue. Others are space and time, but a lot of the issue is how can we bring all of this together. He believes PD is critical to every organization; it allows individuals to grow but also benefits the organization.

Laurette said the Diversity, Equity, and Inclusion work is something the entire college will need ongoing training/professional development on. Tim agreed and said it is a big lift.

David said we need a college-wide theme for PD and a center for anyone who wants PD.

Tim said he appreciates the conversation and the history of the Teaching and Learning Center. It gives him hope that it could come back.

# ASSOCIATION REPORTS

ASG – Clare reported:

* International week is coming up November 13-15.
* They have a road clean-up project next week.
* The Blood drive is tomorrow.
* She is excited about the Veterans Day service project in Milwaukie.
* Craft sale/gingerbread house contest is coming up.
* Power carts will be available for finals week.
* The holiday party is December 6.

FTF – Laurette reported:

* She will share international week information with FTF.
* Unit planning is going on, which is tied into FTF position requests.
* She would like to have the final BAG membership list distributed.

PTF – Leslie reported:

* She, David, and HR worked together to get 15 PTF members to attend CPR/First Aid training.

Classified – James reported:

* Classified announced scholarships were awarded to Kandie Starr, Tatevik Ambaryan, Irene Carrillo, Michael Tulipat, Carl Jones, and James Logan.
* PACE CPR/AED training is going well.

Admin/Confidential

No report

College Council

No report

Lori reported the Capital Christmas tree is coming from Oregon. It was supposed to make a stop at CCC, but instead will be at the Oregon City historical center. They are doing a food drive for the Cougar Cave at the tree showing. She will send out more information to the group.

Adjourn 4:21 pm